



## Admission Procedures Graduate Programme

Faculty of Economics

Graduate Degree Programme in **Economics** (class LM-56)

Academic year 2024/2025 - Milan campus

Profiles

- *Public Sector Economics and Policies*
- *Economics (in English)*
- *Finance and International Markets*
- *Enterprise, Work and Innovation*

Programme in ITALIAN

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## 1. ADMISSION REQUIREMENTS

To be admitted to the Graduate Programme in Economics, it is necessary to meet the admission requirements set out in the following paragraphs.

### 1.1. Curricular requirements

To access the Graduate Programme in Economics, it is necessary to meet the following **curricular requirements**:

- I. An undergraduate degree (ex-Ministerial Decree 270/04 or ex M.D. 509/99) obtained or to be obtained by 31 December 2024 in one of the following degree classes:
  - L-18 Economics and Business Management Sciences (ex M.D. 270/04 or class 17 ex M.D. 509/99);
  - L-33 Economics (ex M.D. 270/04 or class 28 ex M.D. 509/99).
  - L-36 Political Science and International Relations (ex M.D. 270/04 or class 15 ex M.D. 509/99);
  - L-37 Social Sciences for Cooperation, Development and Peace (ex M.D. 270/04 or class 35 ex M.D. 509/99);
  - L-41 Statistics (ex M.D. 270/04 or class 37 ex M.D. 509/99);
- II. and, in the syllabus of the undergraduate degree programme or of the first level university master's degree, or as individual courses passed,
  - a) Political Economy I/ Introductory Microeconomics;
  - b) Statistics;
  - c) General Mathematics or Mathematics for Economic Applications/ Mathematics;
  - d) 3 courses in the **area of economics** in a scientific-disciplinary sector between SECS-P/01 and SECS-P/06 (e.g. Political Economy II/ Introductory Macroeconomics, Economic Policy, Financial Science, Public Finance, etc).

**A maximum of two of the subjects in the Economic Area listed in point d) may be missing.** The programme coordinator reserves the right to assess whether the required teaching content has been included in the undergraduate programme syllabus and, if necessary, to draw up an *ad hoc* degree curriculum. Candidates will receive appropriate communication.

The syllabus of candidates with an old university degree, an undergraduate university diploma or a diploma from a school for special purposes in accordance with the pre-M.D. 509/99 or an integrated/graduate degree from post-M.D. regulations 509/99 - M.D. 270/04 is assessed by a special Commission appointed by the Faculty.

### 1.2. English language knowledge for Economics profile

In addition to the above ADMISSION REQUIREMENTS, it is mandatory for all candidates interested in the profile in Economics, in English, to have an adequate knowledge of English, corresponding to at least a B2 level. It is therefore necessary to have **one of the following English language certifications obtained as of 1 January 2022**:

- TOEFL/IBT (score of at least 84);
- Academic IELTS (score of at least 6);
- Cambridge English: First - FCE (score of at least 173);
- Cambridge English: Advanced – CAE;
- Cambridge English: Proficiency – CPE;
- Cambridge English: Business English Certificate (BEC Vantage and BEC Higher);
- Trinity College London: ISE II (B2);
- Trinity College London: ISE III (C1);
- Trinity College London: ISE IV (C2);
- Pearson: PTE with score from 46.



**or one of the following requirements:**

- an undergraduate programme or equivalent obtained in English;
- a double undergraduate degree taught in English, awarded or to be awarded;
- the candidate comes from one of the profiles/programmes taught in English at Università Cattolica del Sacro Cuore.

In case the indicated certifications or requirements are missing, it is necessary to take an *English Test*, (at least level B2) within the deadline for submitting the application form (see section 3 ADMISSION PROCEDURES AND DEADLINES), organised by Se.L.D'A, the Language Service of Università Cattolica del Sacro Cuore. The enrolment procedures are indicated in the appropriate [section](#).

### 1.3. English language knowledge for all Italian language profiles

In addition to the above-mentioned ADMISSION REQUIREMENTS, it is mandatory to have an adequate knowledge of English, corresponding to at least a B2 level. It is therefore necessary to have **one of the following English language certifications obtained as of 1 January 2022:**

- TOEFL/IBT (score of at least 84);
- Academic IELTS (score of at least 6);
- Cambridge English: First – FCE (score of at least 173);
- Cambridge English: Advanced – CAE;
- Cambridge English: Proficiency – CPE;
- Cambridge English: Business English Certificate (BEC Vantage and BEC Higher);
- Trinity College London: ISE II (B2);
- Trinity College London: ISE III (C1);
- Trinity College London: ISE IV (C2);
- Pearson: PTE with score from 46.

**or one of the following requirements:**

- an undergraduate degree or equivalent obtained in English;
- a double undergraduate degree taught in English, awarded or to be awarded;
- the candidate comes from one of the programmes at Università Cattolica del Sacro Cuore provided by the Faculty of Economics at the Milan and Rome campuses and by the Interfaculty of Economics-Arts and Philosophy in Milan;
- the candidate comes from one of the programmes at Università Cattolica del Sacro Cuore provided by the Faculty of Economics and Law at the Piacenza and Cremona campuses who have passed an English language test with B2 level.

In case the indicated certifications or requirements are missing, it is necessary to take an *English Test*, (at least level B2) within the deadline for submitting the application form (see section 3 ADMISSION PROCEDURES AND DEADLINES), organised by Se.L.D'A, the Language Service of Università Cattolica del Sacro Cuore. The enrolment procedures are indicated in the appropriate [section](#).

## 2. NUMBER OF PLACES AVAILABLE

There are **100 places** on the Graduate Programme in Economics, **15 of which are reserved for candidates with foreign qualifications**. The places are distributed among the profiles as follows:

- 60 places for Italian-language profiles;
- 40 places for the Economics profile in English.



### 3. ADMISSION PROCEDURES AND DEADLINES

Places on the Graduate Programme in Economics are allocated according to 4 admission phases.

PHASE*:	ADMISSION PROCEDURE	APPLICATION SUBMISSION
<b>1<sup>st</sup> PHASE</b>	MERIT RANKING Ranking for all candidates with a weighted average $\geq 27/30$ and at least 129 ECTS acquired	From 08 April 2024 to 29 April 2024
<b>2<sup>nd</sup> PHASE</b>	MERIT RANKING Ranking for candidates from the Faculty of Economics, Economics and Law and from the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery of Università Cattolica with a weighted average $\geq 23/30$ and with at least 129 ECTS acquired	From 13 May 2024 To 03 June 2024
<b>3<sup>rd</sup> PHASE</b>	MERIT RANKING Ranking for all candidates with at least 137 ECTS acquired	From 24 June 2024 to 18 July 2024
<b>4<sup>th</sup> PHASE</b>	MERIT RANKING Ranking for all candidates with at least 161 ECTS acquired	From 02 September 2024 to 16 September 2024

\* The admission phases following the first will only take place if there are still places available.

Candidates with an Italian qualification must use the [Enrolment Portal](#), for the procedure to follow please consult the [Enrolment Portal User Guide](#).

Candidates with a foreign qualification or with an ecclesiastical title must comply with the provisions issued by the Ministry of Universities and Research, which have been published in a specific note. For information on admission to the graduate programme, please contact the International Admissions Office and read the admission procedures at [link](https://international.unicatt.it/ucscinternational-undergraduate-programmes) (<https://international.unicatt.it/ucscinternational-undergraduate-programmes>).

#### 3.1. 1<sup>st</sup> Phase - Merit ranking

*For candidates with a weighted average of  $\geq 27/30$  and at least 129 ECTS acquired*

**APPLICATION SUBMISSION:** from 02 April 2024 to 29 April 2024

Provided that all ADMISSION REQUIREMENTS are met, candidates from the undergraduate programmes of the Faculty of Economics, and Economics and Law and Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery at Università Cattolica del Sacro Cuore with a **weighted average higher than or equal to 27/30 and with at least 129 ECTS acquired**, are directly recognised as having satisfactory personal preparation and **may apply for admission to the ranking**.

Applications must be submitted via the [Enrolment Portal](#) from **10:00 on 08 April 2024 until 23:59 on 29 April 2024**.

Without prejudice to the compliance with the ADMISSION REQUIREMENTS, to candidates with a **weighted average higher than or equal to 27/30 and with at least 129 ECTS acquired**:

- coming from the undergraduate programmes of the Faculty of Economics, Economics and Law and of the Interfaculty Economics-Arts and Philosophy and Economics-Medicine and Surgery of Università Cattolica del Sacro Cuore, but lacking certain ADMISSION REQUIREMENTS, within the limits indicated above;



- coming from other undergraduate programmes at Università Cattolica del Sacro Cuore;
- coming from undergraduate degree programmes at other universities

the adequacy of personal preparation **is not directly recognised**.

Candidates may submit their application through the [Enrolment Portal](#) from **10:00 on 08 April 2024 until 23:59 on 29 April 2024**. Acceptance of the application is subject to the degree programme coordinator's assessment of the knowledge and skills required through a careful analysis of the curriculum or even through an interview with the candidates. In this case, an e-mail will be sent to the candidates stating the result of the evaluation. Only in case of a negative result, candidates **cannot participate in the ranking** and may request an interview with the programme coordinator in order to discuss the reasons for their exclusion (see section 4 EVALUATION OF THE SYLLABUS).

**By 06 May 2024, the ranking list of admitted candidates will be published** on the basis of the weighted average of the marks obtained in the examinations taken (see section 5 RANKING).

Admitted candidates, **by 23:59 on 09 May 2024, must reserve** their place by paying the first instalment of university tuition fees through the [Enrolment Portal](#).

To find out how to apply for admission and reserve a place, please consult the [Enrolment Portal User Guide](#).

Candidates who do not reserve their place by the dates indicated, if interested in participating in the next phase, must submit a new application, requesting the cancellation of the one previously opened. This request must be made at least two working days before the deadline of the phase of interest via the following link: <https://www.unicatt.it/richiesta-informazioni-lauree-magistrali>.

**Once a place has been reserved, it is no longer possible to participate in the following phases.**

### 3.2. 2<sup>nd</sup> Phase - Merit ranking

*For candidates from the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Art and Philosophy and Economics-Medicine and Surgery with a weighted average of  $\geq 23/30$  and with at least 129 ECTS acquired*

APPLICATION SUBMISSION: from 13 May 2024 to 03 June 2024

A notice stating the number of places that may be available for the 2<sup>nd</sup> phase will be available on the website on 10 May 2024.

Without prejudice to the possession of the ADMISSION REQUIREMENTS, only candidates from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery of Università Cattolica del Sacro Cuore with a **weighted average of the examinations taken higher than or equal to 23/30 and with at least 129 ECTS acquired** may apply for admission to the places still available at the end of 1<sup>st</sup> phase. Applications must be submitted via the [Enrolment Portal](#) from **10:00 on 13 May 2024 until 23:59 on 03 June 2024**.

Candidates coming from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty Economics-Arts and Philosophy and Economics-Medicine and Surgery of Università Cattolica del Sacro Cuore, with a **weighted average higher than or equal to 23/30 and with at least 129 ECTS acquired** but lacking certain ADMISSION REQUIREMENTS, within those above-mentioned, **are not directly recognised for the adequacy of personal preparation**.

Candidates may apply for admission to the ranking through the [Enrolment Portal](#) from **10:00 on 1 May 2024 until 23:59 on 03 June 2024** for places that may still be available after the 1<sup>st</sup> phase. Acceptance of the application is subject to the degree programme coordinator's assessment of the knowledge and skills required through a careful analysis of the curriculum or even through an interview with the candidates. In this case, an e-mail will be sent to the candidates stating the result of the evaluation.



Only in case of a negative result, candidates **cannot participate in the ranking** and may request an interview with the programme coordinator in order to discuss the reasons for their exclusion (see section 4 EVALUATION OF THE SYLLABUS).

By **10 June 2024**, the ranking of admitted candidates will be published on the basis of the weighted average of the marks obtained in the examinations taken (see section 5 RANKING).

Admitted candidates, **by 23:59 on 13 June 2024**, must reserve their place by paying the first instalment of university tuition fees through the [Enrolment Portal](#).

To find out how to apply for admission and reserve a place, please consult the [Enrolment Portal User Guide](#).

Candidates who do not reserve their place by the dates indicated, if interested in participating in the next phase, must submit a new application, requesting the cancellation of the one previously opened. This request must be made at least two working days before the deadline of the interest phase via the following link: <https://www.unicatt.it/riciesta-informazioni-lauree-magistrali>.

**Once a place has been reserved, it is no longer possible to participate in the next phases.**

### 3.3. 3<sup>rd</sup> Phase - Merit ranking

*For all candidates with at least 137 ECTS acquired*

*APPLICATION SUBMISSION: from 24 June 2024 to 18 July 2024*

A notice stating the number of places that may be available for the 3rd phase will be available on the website on 21 June 2024.

Provided that all ADMISSION REQUIREMENTS are met, candidates from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery at Università Cattolica del Sacro Cuore with a **weighted average higher than or equal to 23/30 and with at least 137 ECTS** acquired are directly recognised as having satisfactory personal preparation and **may apply for admission to the ranking** for places available at the end of the 2<sup>nd</sup> phase.

Applications must be submitted via the [Enrolment Portal](#) from **10:00 on 24 June 2024 until 23:59 on 18 July 2024**.

Without prejudice to compliance with the ADMISSION REQUIREMENTS, to candidates **with at least 137 ECTS acquired**:

- coming from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery at Università Cattolica del Sacro Cuore with a **weighted average of less than 23/30**;
- coming from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery of Università Cattolica del Sacro Cuore but lacking of certain ADMISSION REQUIREMENTS, within the limits indicated above;
- coming from other undergraduate programmes at Università Cattolica del Sacro Cuore;
- coming from undergraduate degree programmes at other universities

**the adequacy of personal preparation is not directly recognised.**

Candidates may apply for admission to the ranking through the [Enrolment Portal](#) from **10:00 on 24 June 2024 until 23:59 on 18 July 2024**, for the places still available at the end of the 2<sup>nd</sup> phase. Acceptance of the application is subject to the degree programme coordinator's assessment of the knowledge and skills required through a careful analysis of the curriculum or even through an interview with the candidates. In this case, an e-mail will be sent to the candidates with the result of the evaluation.



Only in case of a negative result, **candidates cannot participate in the ranking** and may request an interview with the programme coordinator in order to discuss the reasons for their exclusion (see section 4 EVALUATION OF THE SYLLABUS).

By **26 July 2024**, the ranking of admitted candidates will be published on the basis of the weighted average of the marks obtained in the examinations taken (see section 5 RANKING).

Admitted candidates, **by 23:59 on 29 July 2024**, must reserve their place by paying the first instalment of university tuition fees through the [Enrolment Portal](#).

To find out how to apply for admission and reserve a place, please consult the [Enrolment Portal User Guide](#).

Candidates who do not reserve their place by the dates indicated, if interested in participating in the next phase, must submit a new application, requesting the cancellation of the one previously opened. This request must be made at least two working days before the deadline of the interest phase via the following link: <https://www.unicatt.it/riciesta-informazioni-lauree-magistrali>.

**Once a place has been reserved, it is no longer possible to participate in the next phase.**

### 3.4. 4<sup>th</sup> Phase - Merit ranking

*For all candidates with at least 161 ECTS acquired*

**APPLICATION SUBMISSION:** from 02 September 2024 to 16 September 2024

A notice stating the number of places that may be available for the 4th phase will be available on the website on 30 August 2024.

Provided that all **ADMISSION REQUIREMENTS** are met, candidates from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery at Università Cattolica del Sacro Cuore with a **weighted average higher than or equal to 23/30 and with at least 161 ECTS** acquired are directly recognised as having satisfactory personal preparation and **may apply for admission to the ranking** for places available at the end of the 3<sup>rd</sup> phase.

Applications must be submitted via the [Enrolment Portal](#) from **10:00 on 02 September 2024 until 23:59 on 16 September 2024**.

Without prejudice to compliance with the **ADMISSION REQUIREMENTS**, to candidates **with at least 161 ECTS acquired:**

- coming from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery at Università Cattolica del Sacro Cuore with a **weighted average of less than 23/30**;
- coming from the undergraduate programmes of the Faculty of Economics, Economics and Law and the Interfaculty of Economics-Arts and Philosophy and Economics-Medicine and Surgery of Università Cattolica del Sacro Cuore but lacking of certain **ADMISSION REQUIREMENTS**, within the limits indicated above;
- coming from other undergraduate programmes at Università Cattolica del Sacro Cuore;
- coming from undergraduate degree programmes at other universities

**the adequacy of personal preparation is not directly recognised.**

Candidates may apply for admission to the ranking through the [Enrolment Portal](#) from **10:00 on 02 September 2024 until 23:59 on 16 September 2024**, for the places still available at the end of the 3<sup>rd</sup> phase. Acceptance of the application is subject to the degree programme coordinator's assessment of the knowledge and skills required through a careful analysis of the curriculum or even through an interview with the candidates. In this case, an e-mail will be sent to the candidates with the result of the evaluation.



Only in case of a negative result, **candidates cannot participate in the ranking** and may request an interview with the programme coordinator in order to discuss the reasons for their exclusion (see section 4 EVALUATION OF THE SYLLABUS).

By **20 September 2024, the ranking of admitted candidates will be published** on the basis of the weighted average of the marks obtained in the examinations taken (see section 5 RANKING).

Admitted candidates, **by 23:59 on 23 September 2024, must reserve their place** by paying the first instalment of university tuition fees through the [Enrolment Portal](#).

To find out how to apply for admission and reserve a place, please consult the [Enrolment Portal User Guide](#).

If there are still vacant places at the end of the ranking process, a further admission phase will be organised.

#### 4. EVALUATION OF THE SYLLABUS

The evaluation of the syllabus is carried out remotely and is aimed at verifying that the undergraduate programme syllabus contains the required teaching content. Following this assessment, candidates are notified by e-mail of the outcome.

Candidates who are assessed positively but show gaps in the areas indicated in section 1.1. CURRICULAR REQUIREMENTS may be assigned a compulsory integration exams (see section 6 ENROLMENT AND PRE-ENROLMENT).

#### 5. RANKING

Candidates participate in a merit ranking by submitting their application via the [Enrolment Portal](#) and may submit up to two applications per phase, indicating for each one the order of preference (e.g. Option 1 is equivalent to the first-choice programme/profile and Option 2 is equivalent to the second-choice programme/profile) and choosing from the following programmes/profiles:

- Economics - Economics profile;
- Economics - one of the profiles in Italian;
- Business Administration and Consultancy - Managerial profile (Milan campus);
- Business Administration and Consultancy - Professional profile (Milan campus);
- Business Administration and Consultancy - Relational profile (Milan campus);
- Economics and Business Law - Auditing profile;
- Economics and Business Law - Financial profile;
- Economics and Business Law - Professional Profile
- Management
- Management for the Enterprise;
- Markets and Strategies.

Two rankings are drawn up for the Economics programme, one for the Economics profile and one for the Italian-language profiles.

Rankings are drawn up on the basis of the weighted average of the marks obtained in the examinations taken during the undergraduate programme when the requirements are checked. In the event of a tie, priority is given to the youngest candidate.

To find out about the procedure for applying for admission to the ranking, please consult the [Enrolment Portal User Guide](#).

From the dates indicated in the section ADMISSION PROCEDURES AND DEADLINES, candidates can find on the website [www.unicatt.it](http://www.unicatt.it), under the heading "Rankings and waiting lists" on the page for the degree programme in [Economics](#) the ranking of admitted candidates and any waiting lists.

To find out how to and reserve a place, please consult the [Enrolment Portal User Guide](#).





Candidates admitted to the programme indicated as the **first option** will automatically **have their applications for the programme indicated as the second option, if expressed, cancelled**. Candidates admitted to the programme indicated as the **second option** remain on the waiting list for the programme indicated as the first option. These candidates therefore compete for admission to the first option programme, against any places still available, even if they have reserved a place on the second option programme.

**Once a place has been reserved for one of the profiles in Economics, it is not possible to participate in the next phase for any of the programme/profiles listed above.**

The publication of the rankings is an official communication to the candidates concerned. Admitted candidates who do not respect the deadlines indicated are considered to have withdrawn in favour of candidates on the waiting list.

**PLEASE NOTE:** once a place has been reserved for an Economics programme/profile, it is not possible to transfer in the same academic year to another programme/profile of the Faculty of Economics listed in this paragraph.

## 6. ENROLMENT AND PRE-ENROLMENT

**Graduate candidates** must reserve their place, paying the first instalment of university fees and contributions, by the deadlines indicated in Section 3 Admission Procedures and Deadlines and proceed to **enrolment** through the [Enrolment Portal](#).

For those who have reserved their place by **12 August 2024**, the deadline for registration is **12 September 2024**. If a place is reserved **after 12 August 2024**, the deadline for registration is **30 days from the date the place is reserved and no later than 31 December 2024**.

Candidates should consult the [Enrolment Portal User Guide](#) to find out about the enrolment procedure.

**Candidates about to graduate** must reserve their place, paying the first instalment of fees and university contributions through the [Enrolment Portal](#), by the deadlines indicated in paragraph 3 ADMISSION PROCEDURES AND DEADLINES and immediately proceed with **pre-enrolment** through the [Enrolment Portal](#). Pre-enrolment for the Graduate Programme is accepted with reservation and is subject to obtaining the qualification within the deadlines laid down in the admission procedures.

Pre-enrolled candidates reserve their place with the right to attend the Graduate Programme from the start. They are required to complete their enrolment immediately after obtaining their degree and in any case no later than 31 December 2024.

To find out about the pre-enrolment and enrolment procedure, candidates should consult the [Enrolment Portal User Guide](#).

**Compulsory integration:** Candidates who have been assigned a compulsory integration examination following the assessment of the adequacy of their personal preparation must necessarily take it during their university career and before obtaining their graduate degree. The examination is inserted in place of the elective provided for in the degree curriculum.

For those enrolled who have taken the English test, the participation fee paid to take the test will be deducted from the total amount of university contributions for the 2024/2025 academic year.

For further information, consult [the General University tuition fee regulations for the academic year 2024/2025](#).

## 7. CANDIDATES WITH DISABILITIES OR WITH SPECIFIC LEARNING DISORDERS (SLD)

Candidates with disabilities or Specific Learning Disorders (SLD) are required to upload their disability report or certificate of SLD in the appropriate section of their profile in the Enrolment Portal. For further information please contact the secretariat of the [Services for Inclusion](#).



Students admitted to the course with a **certified disability equal to or greater than 66% and/or students with a recognised disability pursuant to art. 3, paragraph 1 or paragraph 3, of Law 104/1992, are entitled to total exemption from tuition fees and university contributions** and are required to pay €100 when reserving a place on the course. To obtain the exemption, the disability report must be uploaded in the "Profile" section of the [Enrolment Portal](#).

#### 8. TRANSFER FROM ANOTHER UNIVERSITY, SECOND DEGREE AND RESUMPTION OF CAREER

Candidates wishing to transfer from another university, enrol in a second degree or resume their university career must meet the ADMISSION REQUIREMENTS and comply with the deadlines and procedures set out in section 3 ADMISSION PROCEDURES AND DEADLINES.

Depending on the admission phase to which they belong, candidates must submit their application for admission to the Graduate degree Programme in **Economics** through the [Enrolment Portal](#). Following admission, it is necessary to reserve the place, pay the first instalment and the secretarial fees, and submit the application through the [Enrolment Portal](#) within the deadlines indicated in section 3 ADMISSION PROCEDURES AND DEADLINES.

Candidates who transfer from another university, after having reserved their place, may sit other examinations, at their university of origin, until they submit their **Transfer Application**, which must normally be submitted no later than **31 October 2024**. The place is reserved when the documentation submitted is validated by the Student Services Centre.

The competent teaching structure will only assess examinations taken and recorded up to the submission of the Transfer Application.

Candidates enrolling for a second degree, after reserving their place by paying the first instalment and the secretarial fees, must submit an **Application for a Second Degree**, which must normally be submitted no later than **31 December 2024**. The degree from the home programme must necessarily be obtained by 31 December 2024. The place is reserved when the submitted documentation is validated by the Student Services Centre.

Candidates resuming their career, after having paid the first instalment and the secretarial fees, must submit an **Application for Resumption of Career**, which must normally be submitted no later than **31 October 2024**. The place is reserved when the documentation submitted is validated by the Student Services Centre.

Candidates are required to forward a copy of the course programmes and examinations passed at their home university, in PDF format, to the following e-mail address [domanda.istruttoria-mi@unicatt.it](mailto:domanda.istruttoria-mi@unicatt.it). The syllabus must contain information regarding the details of the topics, bibliography and reference professors/lecturers.

Admission to years subsequent to the first is not permitted for all graduate programmes within the Faculty of Economics.

#### 9. PROGRAMME CHANGE WITHIN UNIVERSITÀ CATTOLICA

Candidates wishing to transfer to a programme/profile within Università Cattolica must meet the ADMISSION REQUIREMENTS and comply with the deadlines and procedures indicated in section 3 ADMISSION PROCEDURES AND DEADLINES.

Depending on the admission phase to which they belong, candidates must submit their application for admission to the Graduate degree Programme in **Economics** through the [Enrolment Portal](#). Following admission, it is necessary to reserve the place, pay the first instalment and secretarial fees, and submit the application through the [Enrolment Portal](#) within the deadlines indicated in section 3 ADMISSION PROCEDURES AND DEADLINES.



After reserving a place, it is possible to take other examinations of the programme/profile of origin until the start of the Change procedure, which is done by clicking the "**Proceed with Change**" function in the Enrolment Portal, normally no later than **31 October 2024**.

The competent teaching structure will only assess the examinations taken and recorded until the start of the Change procedure.

Admission to years subsequent to the first is not permitted for all graduate programmes within the Faculty of Economics.

## 10. CONTACTS

For further information and clarifications, please use the "[Request for information on graduate programmes](#)" or consult the [FAQ](#).

For support in using the Enrolment portal, use the "Assistance" button within the Portal itself.

Candidates with a foreign qualification can click on the following link: <https://unicattolica.tfaforms.net/217939>.

## 11. FINAL NOTES AND PERSON IN CHARGE OF THE PROCEDURE

The "General regulations for determining university tuition fees for the a.y. 2024/2025" apply to enrolled students.

Students are required to read any additions, changes, updates to these procedures published on the website of Università Cattolica.

Candidates must ensure that they have correctly completed the necessary steps for admission to the course.

In accordance with law no. 241/1990, the person responsible for this admission procedure is Gabriele Montoli (Student Career Services Director).

*Milan, 17 April 2024*